

**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**DECEMBER 1, 2025 MINUTES**

The Sugarcreek Township Board of Trustees met in regular session at 7:00 p.m. in the township hall with Mr. Burtt, Mr. Regula, and Mr. Wentling. Mr. Regula presided.

Mike Bucher, Road Superintendent and Mark Phillips, Fiscal Officer were also present.

**Public Participation**

Newly elected trustees Pat Bucher and Bill Wentling were in attendance.

**Fiscal Officer's Report**

Minutes - The minutes of the previous meetings were reviewed.

Bills – Warrants 9923 – 9932 were presented for payment.

Mr. Burtt to approve the minutes and pay the bills. Mr. Wentling seconded.

**Roll Call:** Mr. Burtt – YES, Mr. Regula – YES, Mr. Wentling – YES

Motion passed.

Mr. Burtt moved to approve the 2025 fire inspection report and payment of the fire prevention officers. Mr. Wentling seconded.

**Roll Call:** Mr. Burtt – Yes, Mr. Wentling – YES, Mr. Regula – YES,

Motion passed.

Mr. Wentling moved to approve the transfer of 1,716 sick leave hours for Brian Medure. Mr. Regula seconded.

**Roll Call:** Mr. Burtt – YES, Mr. Regula – YES, Mr. Wentling – YES

Motion passed.

Mr. Regula moved to approve the following temporary appropriations for fiscal year 2026:

GENERAL FUND	\$210,000
MOTOR VEHICLE LICENSE TAX	\$32,000
GASOLINE TAX	\$140,000
ROAD & BRIDGE	\$200,000
FIRE DISTRICT	\$200,000
ROAD DISTRICT	\$185,000
OPWC GRANT	\$30,000
SPECIAL ASSESSMENT	\$ 7,500
TOTAL	<b>\$1,004,500</b>

Mr. Wentling seconded.

**Roll Call:** Mr. Burtt – YES, Mr. Regula – YES, Mr. Wentling – YES

Motion passed.

Discussed and set the day and times for the year end and reorganizational meetings.

Year End – 12/29/25 @ 5:00 pm

Reorganizational – 1/2/26 @ 4:00 pm

**Road Superintendent's Report**

Working on patching roads, prepping for winter, and mowing.

**Mr. Burtt**

Mr. Burtt reported he had a conversation with Frontier and obtained a contact for when trees fall into lines.

**Mr. Wentling**

Mr. Wentling had nothing to report.

**Mr. Regula**

Mr. Regula had nothing to report.

The date and time of the next meeting was set for 12/15/25 at 7:00 p.m.

With no further business, Mr. Regula moved to adjourn.

Mr. Burtt \_\_\_\_\_

Mr. Regula \_\_\_\_\_

Mr. Wentling \_\_\_\_\_

Fiscal Officer \_\_\_\_\_